

**Minutes of the  
City Council Meeting  
Eagleville City Hall, Eagleville, TN  
Thursday, February 24, 2022**

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**COUNCIL MEMBERS**

Mayor Chad Leeman	P	Councilman Chris Hendrix	P
Vice-Mayor Bill Tollett	P	Councilman Ryan Edwards	P
Councilman Brandon Emamalie	P	Councilman Jason Blair	P
Councilman Heath Garner	P		

**STAFF**

Helynn Riggins, City Manager	P	David Breniser, Police Chief	A
Phillip Dye, City Recorder	P	Tyler Stokes, Officer	P
Stephen Aymett, City Attorney	P	Jonathan Armstrong, Fire Chief	P

**GUESTS**

Cherie McAuley	Dan McAuley	Janice Burkhalter	Drue Burkhalter
Doug Demosi	Justin Nelson	Jay Vivrette	Jennifer Lamb
Kyle Canton	Shelby Canton	Carol Shell	Jonathan Shell
Tiffany Carlton	Matt Goff	David F. Hilton	Donna Jordan
Charlie Waite	David Pankake	Rob Molchan	Christopher Threeb
Cindy Carlton	Joe F. Carlton, Jr.	Jeff Warbritton	

**ROLL CALL**

Roll was called by City Recorder Phillip Dye with a quorum present.

**MAYORS WELCOME & CALL TO ORDER**

The meeting was called to order at 7:21 p.m. by Mayor Chad Leeman

**INVOCATION**

Invocation was offered by Mayor Chad Leeman.

**PLEDGE OF ALLIGIANCE**

The Pledge of Allegiance was led by Councilman Jason Blair.

**ADOPTION OF THE AGENDA**

Motion for approval:	Vice-Mayor Bill Tollett
Seconded by:	Councilman Jason Blair
Motion Passed:	7-0

**CITIZENS INPUT**

None

**CONSENT AGENDA**

- a) *January 13, 2022 City Council Work Session Minutes*
- b) *January 27, 2022 City Council Minutes*
- c) *Acknowledge Financial Report for January 2022*

Motion for approval:	Councilman Jason Blair
Seconded by:	Councilman Heath Garner
Motion Passed:	7-0

**MAYOR AND COUNCIL PRESENTATIONS**

None

**DEPARTMENT REPORTS**

**LIBRARY**

Donna Jordan reported that the Storytime program started back on February 1, and has had an increase in attendance each week. Dr Seuss’ birthday will be celebrated March 1-March 5. The Friends Group made 50 Valentine treat bags to hand out to patrons thanking them for their support. The library floor is currently under repair due to rotting wood.

**FINANCIAL**

Finance Director Phillip Dye reported that preliminary work has begun on the FY 2023 budget. Meeting will begin with department heads on March 1.

**POLICE**

No Report

**FIRE**

Chief Jonathan Armstrong reported statistics for the month which included 17 total runs. Two volunteers have completed First Responder courses and are set to take their national exams. Chief Armstrong recently attended a National Community Risk Management symposium in Murfreesboro.

**CITY MANAGER REPORT**

City Manager Hellyn Riggins reported that the crosswalk signal is not functioning and needs to be repaired. The Long Range Planning Committee had its first meeting on February 23. The city is working with our IT provider on reviewing our website and email server. The Park Board met on February 12 to discuss upcoming season and Volunteer of the Year award. Our insurance company recently did their annual review of our property and gave some minor recommendations, including playground mulch.

**PLANNING**

City Manager Hellyn Riggins stated that 17 permits have been issued for Phase 3 of Eagle View Village.

**PARKS / MAINTENANCE**

City Manager Hellyn Riggins reported that banner renewal letters have been sent out.

**SEWER**

City Manager Hellyn Riggins reported that we are awaiting the contractor to get started on final phase. They are under contract to have the project completed before June 30.

**STREETS**

City Manager Hellyn Riggins stated that we are preparing to fill potholes around town.

**ENGINEERING**

No Report

**OLD BUSINESS**

None

**NEW BUSINESS**

**Approve or Deny - Resolution 2022-002 – A Resolution to Annex Certain Territory upon Written Consent of the Property Owners, and to Incorporate the Same within the Boundaries of the City of Eagleville, Tennessee. (742 West Webb Road - Map141 Parcel 00100 ).**

Motion to Approve: Vice-Mayor Bill Tollett  
Seconded by: Councilman Heath Garner  
Motion Passed: 7-0

**Approve or Deny – Resolution 2022-003 – A Resolution of the City of Eagleville, Tennessee Adopting a Requirement that any Cable Provider Holding a State Issued Certificate of Franchise Authority will Pay the City a Franchise Fee.**

Motion to Approve: Councilman Heath Garner  
Seconded by: Councilman Chris Hendrix  
Motion Passed: 7-0

**Approve or Deny Appointment of a Council Member as Liason to Council Regarding Financial Matters.**

Motion to Approve: Councilman Jason Blair (Withdrawn)

**Approve or Deny Appointment of a Councilman Jason Blair as Liason to Council Regarding Financial Matters.**

Motion to Approve: Councilman Heath Garner  
Seconded by: Vice- Mayor Bill Tollett  
Motion Passed: 7-0

**Approve or Deny Acceptance of Donations by Lascassas Fire Department to the City of Eagleville Fire Department.**

Motion to Approve: Councilman Jason Blair  
Seconded by: Councilman Heath Garner  
Motion Passed: 7-0

**CLOSING REMARKS**

Councilman Jason Blair thanked citizens for coming to the Public Hearing and City Council meeting to have their opinions and concerns heard by Council.

**ADJOURNMENT**

Motion to adjourn: Mayor Chad Leeman  
Motion passed with unanimous “Aye”  
The meeting ended at 7:34 p.m.

Approval by:

\_\_\_\_\_  
Mayor Chad Leeman

\_\_\_\_\_  
Phillip Dye, City Recorder

Date minutes were approved: \_\_\_\_\_

