

## **City of Eagleville Parks & Recreation Department**

### **Guidelines for Invitational Softball/Baseball Tournaments**

1. These facilities are owned and operated by the City of Eagleville Parks & Recreation Department. All groups, individuals, or organizations wishing to use the City Park must adhere to all regulations and rules as outlined. Failure to do so may result in the loss of privileges to use the facility.
2. Reservations: Reservations will be made on a first come, first serve basis. There is a **\$100.00** deposit required to reserve your date on the calendar. The deposit will be applied toward the total amount of fees due to the Park & Recreation Department.
3. Proof of liability insurance in the amount of **\$1,000,000** naming the City of Eagleville as additionally insured must be submitted one week prior to the scheduled tournament date.
4. All tournaments being held at the City Park must be sanctioned by either, ASA, USSA, ISA, NSA, USFA, Little League or another sports organization. The tournament director must provide proof that the tournament has been sanctioned and identify the organization.
5. Tournament umpires must be sanctioned and belong to an umpire association which is affiliated with one of the following sports associations, ASA, ISA, NSA, Little League Baseball, Babe Ruth Baseball or another sports organization.
6. Fees: Fees for the tournament will be as follows:
  - A) \$75.00 per field/per day
  - B) \$50.00 per field/per day additionally for use of portable mound.
  - C) \$50.00 per field/per day additionally for use of temporary fencing.
  - D) \$25.00 per additionally drag of fields.
  - E) \$10.00 per bag of diamond dry.
7. Payment of fees must be made to City of Eagleville Park & recreation Department on the first business day after the tournament. If the fee is not received within three (3) business days, a penalty of 25% of the amount due will be assessed.
8. **NO ALCHOLIC** beverages will be allowed upon the premises; any violators will be dismissed from the park.
9. **NO GLASS CONTAINERS, BICYCLES, OR SKATEBOARDS** in the Park.
10. The Tournament Director is responsible for notifying the Parks & recreation Department in the event of a cancellation. The Parks & Recreation Department should be notified three (3) days in advance of the tournament upon cancellation.
11. In the event the tournament can't be held because of projected inclement weather the Parks & recreation Department will assist in rescheduling the tournament. If a date can't be rescheduled because of weather and other scheduled events the deposit will be refunded.

12. If the tournament begins and inclement weather precludes the start of disruption of the tournament the Parks & recreation department representative and the tournament director or a representative of the tournament director will in collaboration make the decision if the tournament can continue on a limited basis or if it must be cancelled. The two upmost things that will govern that decision (1) player safety (2) and the condition of the fields on the next that also governs player safety.
13. All gate admissions must be recorded, but will belong to the tournament host.
14. The tournament may sell t-shirts with all profits going to the tournament, or the tournament director can contract tee shirt sales with another individual. If another individual sells tournament tee shirts, a vendor permit must be purchased from the City.
15. Other money making activities sponsored by the tournament must be approved by the Eagleville Parks & recreation department prior to the start of the tournament. A portion of these proceeds, negotiated with the vendor and the City of Eagleville Parks & Recreation may be payable to the Department. There may be permits that need to be approved in advance.
16. Tournaments may be played on Friday nights beginning as early as 5:00 P.M. and ending no later than 11:00 P.M. Saturday tournaments may begin as early as 8:00 A.M and end no later than 11:00 P.M. on Saturday night. Sunday tournaments may begin as early as a8:00 A.M. and ending no later than 5:00 P.M. on Sunday evening. No games will be scheduled after 10:00 P.M. on any night. If there for some reason a game must go past 11:00 P.M. on a Friday night and/or Saturday night the tournament director must have permission from the City of Eagleville Park and Recreation Director.
17. The concessionaire is the only person who may drive a vehicle and around to the concession stand for purpose of loading or unloading of supplies needed for the concession stand during an event.
18. The tournament director will be responsible for notifying teams in the tournament that there are no personal coolers allowed.  
  
EXCEPTION: Each **TEAM** is allowed one (1) cooler for hydration purposes, to only include:
  - A) Water
  - B) Fruit
  - C) Sports Drinks
  - D) Wet Towels
19. The tournament will be responsible for any damages occurring during the tenure of the tournament.
20. It will be the tournament director's responsibility to:
  - A) To assure that no one will climb over any fence or dugout and to prevent any ball from being batted or thrown against the fences.
  - B) To enforce that no metal cleats will be allowed unless the tournament is leading to a national tournament. If metal cleats must be worn, the Parks & Recreation Department must be notified in advance.
  - C) To allow only team members, managers, and coaches inside the playing fields or dugouts. No children under the age of 16 will be allowed inside the playing field or dugout during adult tournaments.