

**Minutes of the
City Council Meeting
Eagleville City Hall, Eagleville, TN
Thursday, March 23, 2023 – 7:00 PM**

COUNCIL MEMBERS

Mayor Chad Leeman	P	Vice-Mayor Bill Tollett	P
Councilman Chris Hendrix	P	Councilman Ryan Edwards	A
Councilman Brandon Emamalie	P	Councilman Jason Blair	A
Councilman Craig Campbell	A		

STAFF

Hellyn Riggins, City Manager	P	Jonathan Armstrong, Fire Chief	P
Katy Sanderson, Acting City Recorder	A	David Breniser, Police Chief	P
Steven Aymett, City Attorney	P		

GUESTS

Gloria Parks Rick Parks Rob Mulchan

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Chad Leeman.

MAYORS WELCOME

Mayor Leeman welcomed everyone in attendance to the meeting.

ROLL CALL

Roll was called by City Manager Hellyn Riggins with quorum present.

INVOCATION/PLEDGE OF ALLEGIANCE

Invocation was offered by Mayor Chad Leeman.

The Pledge of Allegiance was led by Councilman Chris Hendrix.

ADOPTION OF THE AGENDA

Motion to approve: Councilman Emamalie

Seconded by: Vice Mayor Tollett

Motion Passed: 5-0

CITIZENS' INPUT - *Any Citizen shall be given up to three (3) minutes to address City Council on any issue. When the Mayor asks, please raise your hand if you wish to speak.*

Gloria Parks asked that when planning the budget for the next year, the City take into consideration the need for paving the Oak, Elm and Walnut Streets. The roads are developing holes and water is an issue. Drainage is not taking place as it should so repairs are not going to fix the problem. Mrs. Parks also mentioned cleaning out the ditches would make a difference.

ADOPTION OF THE CONSENT AGENDA

- a. Approval of Minutes - MOTION to Defer to April 2023 Meeting
Work Session – February 9, 2023
Special Work Session – February 23, 2023
Council Meeting – February 23, 2023
- b. Financial Reports – February 2023

Motion to adopt item b with a deferral of item a: Vice Mayor Tollett
Seconded by: Chris Hendrix
Motion Passed: 4-0

MAYOR AND COUNCIL PRESENTATIONS

DEPARTMENT REPORTS

All reports are included in packet. No questions were asked regarding reports.

CITY MANAGER REPORT

Included in packet. City Manager, Hellyn Riggins, thanked the Council for their support through salary considerations with the city employees. Ms. Riggins spoke specifically to the thoroughness and dedication the current police staff continue to exhibit while doing their jobs. She is proud of our officers and asks that the Council join her in showing support to the officers as well as all the employees. She touched on the teamwork within the police and fire departments. She stated how grateful and proud of the departments she is.

OLD BUSINESS

NEW BUSINESS

- a. Approve or Deny **Complete Lighting Plan Along Highway 99, West of Swamp Road to Intersection of 41A**

Motion to approve: Vice Mayor Tollett
Seconded by: Councilman Emamalie
Motion Passed: 4-0

- b. Approve or Deny **ORDINANCE 2023-001, AN ORDINANCE OF THE CITY OF EAGLEVILLE, TENNESSEE TO AMEND ORDINANCE 2022-001, SAME BEING THE ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 TO JUNE 30, 2023 (First Reading)**

City Manager Riggins stated she wanted to make note of one change being made. In section 2, the creation of the capital projects fund and associated bank accounts has been added.

Motion to approve: Councilman Emamalie
Seconded by: Councilman Hendrix
Motion Passed: 4-0

- c. Approve or Deny **ORDINANCE 2023-002 AN ORDINANCE CREATING SPECIFIC CRITERIA FOR STEPHENSON FARMS OR ANY FUTURE PRD DEVELOPMENT at 742 WEBB ROAD, AKA PARCEL 141 00100, Zoning R-2 PRD (First Reading)**

Ms. Riggins stated this ordinance has higher standards than the city's current PRD. The ones that are generic to the site will be implemented into the zoning. She also would like to thank the Webb Road developers for their cooperation in the effort to create this ordinance.

Motion to approve: Councilman Hendrix
Seconded by: Councilman Emamalie
Motion Passed: 4-0

- d. Approve or Deny **Date and Time for Ground Breaking of the David W. Rigsby, Sr Public Safety Center. Suggested Date April 10 at 10:00 a.m.**

Motion to approve: Councilman Emamalie
Seconded by: Vice Mayor Tollett
Motion Passed: 4-0

- e. Approve or Deny **Engagement Contract with Waycaster, CPA LLC for Accounting and Finance Functions**

Ms. Riggins stated our representative with MG Group left the MG Group and joined the Waycaster Group. This is the person we had the relationship with and

knew our books. Ms. Riggins is asking to engage and contract with Waycaster as a client.

Motion to approve: Councilman Emamalie
Seconded by: Councilman Hendrix
Motion Passed: 4-0

f. Approve or Deny **Contract with Matlock Clements for Audit Services**

The city must hire another auditor for year end and this is a local firm that has the lowest bid and is recommended by our accountant..

Motion to approve: Councilman Emamalie
Seconded by: Vice Mayor Tollett
Motion Passed: 4-0

g. Approve or Deny **Contract with Concession Vendor**

Same vendor as last year, Angela Martin and Ronnie Carrigan with the lowest bid.

Motion to approve: Councilman Emamalie
Seconded by: Councilman Hendrix
Motion Passed: 4-0

h. Approve or Deny **Contract with Right of Way Mowing Vendor**

Same vendor as last year, Derek Romans. He has gone up in price due to fuel cost but has the lowest bid.

Motion to approve: Vice Mayor Tollett
Seconded by: Councilman Emamalie
Motion Passed: 4-0

i. Approve or Deny **Contract with Drip Field Mowing**

Same vendor as last year, Trey Belton with the highest bid for being allowed to cut hay.

Motion to approve: Councilman Emamalie
Seconded by: Vice Mayor Tollett
Motion Passed: 4-0

j. Approve or Deny **City Seal**

Table for next work session

Motion to approve: Councilman Emamalie
Seconded by: Vice Mayor Tollett
Motion Passed: 4-0

MAYOR’S AND COUNCIL’S CLOSING REMARKS

The Mayor stated he wants the emergency services to know he fully supports them as do all the members of the council here tonight. He appreciates everything they do.

Be safe as people are traveling for spring break.

ADJOURNMENT

Adjourned by Mayor Chad Leeman.
The meeting ended at 7:25 p.m.

Approval by:

Mayor Chad Leeman

Acting City Recorder Katy Sanderson

Date minutes were approved: _____