

**City of Eagleville**  
**APPLICATION FOR PERMIT OF STEP SEWER SERVICE**

Owner/Contractor/Developer Requesting Permits: \_\_\_\_\_

**Single Parcel Permit:**

Street Address: \_\_\_\_\_ Number of Bedrooms: \_\_\_\_\_

Map/Parcel/Tract Number: \_\_\_\_\_

**Multiple Parcels/Units/Addresses:**

Subdivision Name: \_\_\_\_\_

Number of Units by Type: Commercial: \_\_\_\_\_ Residential: \_\_\_\_\_

Number of Buildings: Commercial: \_\_\_\_\_ Residential: \_\_\_\_\_

Number of residential units with more than 5 bedrooms: \_\_\_\_\_

Number of commercial units proposed initial uses:

Number \_\_\_\_\_ Use: \_\_\_\_\_

Number \_\_\_\_\_ Use: \_\_\_\_\_

Number \_\_\_\_\_ Use: \_\_\_\_\_

**TO BE COMPLETED BY STAFF**

Application/Connection Fee, payable at the time of Submission: \$ \_\_\_\_\_ (\$500 per property to be connected under this permit)

Plan Review/Capacity Evaluation Fee (if applicable):\* \$ \_\_\_\_\_ (\$5000 Capacity Fee Per Unit)

Total due at the time application is submitted: \$ \_\_\_\_\_

**ALL FEES PAYABLE TO THE CITY OF EAGLEVILLE**

By signing this application, the applicant acknowledges the City of Eagleville's Wastewater Regulations ordinance(s) and Sewer Rate ordinance(s) and agrees to comply as required. The applicant further understands that prior to issuance of the permit, the owner will be required to sign an easement allowing permanent access to the City, its agents, or contractors for the purpose of inspection, operation, and maintenance of the STEP Sewer System. Further, the applicant agrees to have the STEP tank installed in compliance with established specifications by an installer approved by the City or its system operator.

Signature Of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Proposed Installer: \_\_\_\_\_

Tentative/Proposed Dates of Installation: \_\_\_\_\_

| TO BE COMPLETED BY STAFF                                | Date           | Amount   | By                                                                   |
|---------------------------------------------------------|----------------|----------|----------------------------------------------------------------------|
| Application/Connection Fee Received:                    | _____          | \$ _____ | _____                                                                |
| Plan Review/Capacity Evaluation Fee Received:           | _____          | \$ _____ | _____                                                                |
| Approval of Proposed Installer (circle one):            | _____          | Y / N    | _____                                                                |
| Engineer completing evaluation:                         | _____          |          | _____                                                                |
| Evaluation request sent to engineer:                    | _____          | \$ _____ | _____                                                                |
| Engineer's Calculation of REUs:                         | _____          | \$ _____ | _____                                                                |
| Capacity Fee (\$5,000 X # REU's rounded in 1/2 units)** | _____          | \$ _____ |                                                                      |
| Capacity Fee Received:                                  |                |          |                                                                      |
| Sewer line inspection Fee Received:                     | _____          | \$ _____ | _____ (\$50 per lot passed along a new sewer line extension)         |
| Easement Completed & Turned in To City:                 | _____          |          | _____                                                                |
| Easement Recorded by City:                              | _____          |          | _____                                                                |
| Final Staff Review of Approval/Denial:                  | Approve / Deny |          | _____ Once approved, email to STEP@ cudrc.com to schedule inspection |
| Approval to Proceed Provided to Applicant:              | _____          |          | _____                                                                |
| Date of Inspections:                                    | _____          |          | _____                                                                |
| Signature of Final Approval by Inspector:               | _____          |          | _____ Date: _____                                                    |
| List of Documentation Attached:                         | _____          |          | _____                                                                |

\*Plan Review/Capacity Evaluation fee applies to properties other than single-family residential. Larger more complex developments and those with multiple units and/or uses may require a greater degree of evaluation. When the engineer determines that greater evaluation is necessary, the applicant will be notified and will be given an estimated cost for such service. The cost is payable by the applicant.

\*\*Properties other than single-family residential (with 5 or fewer bedrooms) will be assigned a number of residential equivalents by the engineer, based on the capacity evaluation. If partial, this number is rounded up to the next half unit increment for the purpose of calculating the capacity fee.